

Special Management Inmates

601.1 PURPOSE AND SCOPE

Inmates who pose a heightened risk to themselves or others require special management, including frequent interaction and increased supervision by staff. Interaction with special management inmates is essential to maintaining a safe, secure, and humane environment. This policy establishes guidelines and procedures for interacting with special management inmates in the custody of the Shasta County Sheriff's Office.

601.1.1 DEFINITIONS

Definitions related to this policy include:

Administrative separation - Administrative separation may consist of separate housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the welfare of incarcerated people and facility staff.

Protective custody separation - A level of custody either requested or required for an inmate's protection from others.

Special management inmate - An inmate who is either classified as administrative separation or protective custody separation. Classification as a special management inmate is a non-punitive classification.

601.2 POLICY

Administrative separation may consist of separate housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the welfare of incarcerated people and facility staff.

601.3 ADMINISTRATIVE SEPARATION HOUSING REQUIREMENTS

Administrative separation must not adversely affect an incarcerated person's health.

Administrative separation may be used for incarcerated people who have:

1. A documented history of activity or behavior, or promoting such activity or behavior, that is criminal in nature, disruptive to facility operations, or affects the safety of the facility, other incarcerated people, and facility staff.
2. Influenced or participated in activity that is criminal in nature, disruptive to facility operations or affects the safety of the facility, other incarcerated people, and facility staff.
3. Committed assault, attempted assault, or participated in a conspiracy to assault or harm other incarcerated persons or facility staff.
4. A history of escape or have recently attempted escape.
5. A demonstrated need for protection from other incarcerated people.

Shasta County Sheriff's Office

Shasta County SO Custody Manual

Special Management Inmates

Documentation indicating the necessity of administrative separation to obtain the objective of protecting the welfare of incarcerated people and facility staff shall be written for each incarcerated person placed on administrative separation. This document shall include an individualized ongoing review and evaluation of the need to continue placement in administrative separation as outlined in Policy 601.7.

601.4 CIRCUMSTANCES REQUIRING IMMEDIATE SEPARATION

Inmates will generally be assigned to separation through the classification process. The Captain or the Watch Commander has the authority to immediately place any inmate into separation when it reasonably appears necessary to protect the inmate or others (15 CCR 1081(c)).

601.5 PROTECTIVE CUSTODY

The correctional deputy responsible for assigning classifications to incoming inmates shall clearly document the reason an inmate should be placed into protective custody. Inmates in need of protective custody may be placed in a separation unit when there is documentation that the protective custody is warranted and separation is the least restrictive alternative reasonably available.

Inmates who are in protective custody shall receive all services and programs that are available to inmates in general population and that are deemed a privilege. Any deviation from allowing usually authorized items or activities shall be documented on the inmate's file.

601.6 MAINTENANCE OF PROGRAMS AND SERVICES

Administrative separation and protective custody shall consist of separate and secure housing but shall not involve any deprivation of privileges other than what is necessary to protect the inmates or staff (15 CCR 1053).

Inmates who are classified for housing in administrative separation or protective custody shall, at a minimum, be allowed access to programs and services including but not limited to:

- Inmate telephones.
- Visitation.
- Educational programming appropriate to the inmate classification.
- Commissary services.
- Library and law library services.
- Social services.
- Faith-based guidance, counseling, and religious services.
- Recreation activities and exercise.
- Social and professional visits.

Shasta County Sheriff's Office

Shasta County SO Custody Manual

Special Management Inmates

Nothing in this policy prohibits changing the delivery of programs or services to separated inmates in order to provide for the safety and security of other inmates and staff.

601.7 REVIEW OF STATUS

The Watch Commander or the classification officer shall review the status of all inmates who are housed in separation units and designated for administrative separation or protective custody. This review shall occur every at least once every 30 days thereafter. The review should include information about these inmates to determine whether their status in administrative separation and protective custody is still warranted.

If other reasonable housing options exist that will provide for the safety of the inmate and the facility, the inmate should be moved out of separation. In reviewing an alternative housing decision for an inmate in protective custody, the safety of the inmate should receive the utmost consideration.